



**1. SHORT TITLE OF PROJECT:**

For group proposal, please ensure that each member of your research team completes this first page of the form.

**2. NAME (or name of organization and contact person):**

Mr /Ms

**3. NAME OF SCHOOL, INSTITUTE, DEPARTMENT OR OTHER AFFILIATION:**

**4. PRESENT OCCUPATION:**

**5. MAILING ADDRESS (Including Postal Code):**

**6. TELEPHONE:**

Home:

Office:

FAX:

**7. E-mail address:**

**8. SOCIAL INSURANCE # required by Revenue Canada (or Business Number for an organization):**

**9. RELEVANT EDUCATIONAL/PROFESSIONAL AND/OR RELATED OCCUPATIONAL  
EXPERIENCE (including years, employer(s), position(s); supplementary c.v. may be attached):**

**10. If an undergraduate, EXPECTED YEAR OF GRADUATION AND DEGREE:**

**11. CITIZENSHIP:**

FOR USE BY SOCIETY	Received	Acknow	BF	Review	Grant
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**12. OUTLINE OF RESEARCH PROJECT:**

Summarize the main points of the research project in the space below. Attach a longer statement (not to exceed two typewritten single-spaced pages), that MUST address all of the following: project objectives and their theoretical and/or practical significance; the methodology; and the research plan, with a schedule of activities including project commencement and completion dates. If the project is already underway, please indicate the proportion (%) completed at date of application.

**13. SUMMARY:**

**14. RESEARCH TEAM:** If two or more persons will conduct the research, please list their names and define their roles. Ensure that the first page is completed for each member of your group proposal.

**15. REFERENCES:** Names, addresses, and signatures of two references.

1. Name	2. Name
Address	Address
Telephone	Telephone
Signature	Signature

Confidential letters of reference from the two referees must accompany this application. Referees are asked to address the merits of the applicant(s) and the proposal.

**16. PERMITS AND APPROVALS:**

Attach documentation to verify that all permits, licenses, and/or Ethics Committee approvals have been obtained or confirmation that are not required. If this documentation is not available until after funding is secured, a signed statement verifying that all such permits will be obtained prior to the commencement of the actual research must be attached.

**17. FINANCIAL SUMMARY: TABLE "A"**

Funding will not be provided for the following: (a) travel outside of Canada; (b) salaries or honoraria; (c) consulting fees of the principal investigator; (d) equipment capital costs. Attach a detailed justification for the following budget items.

	1. Requested from RCGS(\$)	2. Total requested from other sources(\$)	3. TOTAL(\$)
Subsistence			
Transportation			
Technical Services			
Equipment Rentals			
Supplies and Materials			
Other *			
<b>TOTALS</b>			

\* Specify what the "Other" funds are required for.

**18. OTHER SOURCES OF FINANCIAL SUPPORT FOR THE PROJECT: TABLE "B"**

Complete Table "B" if funds are listed under column 2 in Table "A".

1. Granting Agency	2. Date Applied For	3. Amount Requested	4. Amount Granted

**APPLICANTS SIGNATURE:** \_\_\_\_\_ **DATE** \_\_\_\_\_

**Return to:**

Research and Grants Committee  
 The Royal Canadian Geographical Society  
 1155 Lola Street, Suite 200  
 Ottawa ON K1K 4C1  
 Telephone: (613) 745-4629